

Patients' Medical Equipment Fund,

Registered Charity No. 517720

The New Springwells Practice

Minutes of a Meeting of the Trustees AGM of the Springwells Surgery Medical Equipment Fund, held at The Surgery, Springwells, Billingborough, Sleaford,

Lincolnshire,

6.30p.m. on 22nd September, 2016.

Present:

Trustees: G. Eames, C. Espinosa, V. Coupland, E. Walters, C. Lawie

Supporters: R. Coupland, D. Eames, J & M Taylor, M. Cooper, P. Eade, S. Atkinson, J. Hansen

G. P's: Dr J. Parry, Dr H. Keck, **Surgery Manager:** C: Schofield,

Apologies: P & W May, C. Beech, J. Watkin

- 1) **Apologies for absence:** There were 3 Apologies.
- 2) **Election of Chairman:** G. Eames to continue as chairman for a further year. J. Hansen was also welcomed as a new member of the Supporters Committee.
- 3) **Minutes of meeting 24th September 2015:** Minutes of the meeting of the Trustees held on 24th September 2015, having previously been circulated, were approved by the Trustees & signed by the chairman as a true record.
- 4) **Matters Arising:** There were no matters arising.
- 5) **Accounts for Year Ended 31st July 2016:** Accounts for the Year ended 31st July 2016 having been previously circulated were approved, proposed by V. Coupland and so seconded by G. Eames.
- 6) **Doctors Report – Dr H. Keck**

The New Springwells Practice

Medical Equipment Fund

AGM

22nd September 2016

Doctors Report

The Partners would like to take the opportunity to thank the Trustees of the Medical Equipment Fund and all the helpers for their commitment for raising funds and excepting patient donations.

Another very successful year for the Practice which again has seen an increase in the patient population to 6340 patients currently registered.

The Care Quality Commission awarded the Practice an “Outstanding “ quality report following their visit in January 2016.

Key Findings

- The leadership, governance and culture of the Practice are used to drive and improve the delivery of high quality patient centred care.
- The Practice has high levels of staff satisfaction
- Staff assessed patients’ needs and delivered care in-line with current evidenced based guidance. Staff had the skills, knowledge and experience to deliver effective care and treatment.
- The practice had good facilities and was well equipped to treat patients and meet their needs.

The CQC report is very long and if you would like to read it in depth it is available on-line via the Practice web-site or the CQC report website.

The Practice is very proud to have achieved this “Outstanding” rating. A big Thank you goes to all staff and Patients who contributed.

Staffing update

Dr Chong has successfully completed her General Practitioner Training and has now moved on to continue her medical career further afield. Our Congratulations and best wishes go with her.

Jayne Farrell has joined the Practice in August as a Receptionist. Jayne is an experienced Receptionist and will bring a wealth of experience to the Reception Team.

Samuel Burch from Reception has now left the practice to join East Midlands Ambulance Service. We would like to thank Sam for all his hard work and wish him well in his new role.

The Practice will also host Student Nurses on secondment from the University of Lincoln from November 2016.

Medical Equipment.

The patients have benefited by the purchase of a large amount of medical equipment purchased through the medical equipment fund.

- A Doppler machine used in the management and prevention of leg Ulcers.
- Additional blood pressure monitoring machines.
- Thermoscan thermometers.
- Fridge temperature loggers
- Digital oximeter for small babies
- Defibrillator
- New ECG Machine
- Compact UV light (for emergency eye assessments)

- 7) **Review Existing Trust Assets:** There was no change from the previous year therefore no discussion was held.
- 8) **Chairman's Report:** Future Fund Raising were discussed and ideas were requested.
- 9) **A.O.B.:** Mr Chairman mentioned our supporters Committee has grown in the past year, the St. George's Quiz Night was a success. Coffee Morning/Care Fair last year brought many positive comments from people who attended, it was very successful although it was our first, and we just need to 'tweak' a few things from our feedback. This year we have more organisations wishing to come along, we also local school children attending to sing Christmas Carols. Flu vaccines will also be available; hand washing practice will be given by C. Schofield – Practice Manager.
- 10) **Date of Next Meeting:** **The date for the next AGM was agreed for Thursday 21st September 2017 6pm at Springwells Surgery, Billingborough.**

Diary Date: **Friday 1st December 2017 Coffee Morning/Care Fair.**

Meeting closed 7pm